

CITY OF COLD LAKE
BYLAW 675-PL-20- Unofficial Consolidation
BUSINESS LICENCE BYLAW

Please note: in a bylaw that is “Unofficially Consolidated”, the original approved bylaw is updated to include all of the approved amendments to that bylaw.

Consolidated as of March 14, 2023

A BYLAW OF THE CITY OF COLD LAKE, FOR THE PURPOSE OF PROVIDING FOR THE LICENSING AND REGULATION OF CERTAIN BUSINESSES, OCCUPATIONS, AND PROPERTIES WITHIN THE CITY OF COLD LAKE, IN THE PROVINCE OF ALBERTA.

PURSUANT to Section 8 of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended, Council may pass bylaws for the purpose of regulating or prohibiting any development, activity, industry, business or thing in different ways, divide each of them into classes and deal with each class in different ways and provide for a system of licences, permits or approvals, and establish fees for such licences, permits or approvals.

WHEREAS Council deems it necessary to regulate the development of business and industry within the City of Cold Lake and to provide for a system of licences, permits or approvals, and establish fees for such licences, permits or approvals.

NOW THEREFORE, pursuant to the authority of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the City of Cold Lake, duly assembled, enacts:

SECTION 1 – TITLE

- 1.1 This bylaw shall be cited as the “Business Licence Bylaw”.

SECTION 2 - DEFINITIONS

In this bylaw unless the context otherwise requires:

- 2.1 “Act” means the *Municipal Government Act*, Chapter M-26, R.S.A. 2000 as amended or replaced from time to time.
- 2.2 “Advertising” means any communication which is intended to promote a business or any product, service, discount or promotion provided by a business, including without limitation communication distributed by a newspaper, newsletter, magazine, flyer, public bulletin, direct mail, television, radio, social media platform, or website.
- 2.3 “Applicant” means an individual or body corporate who applies for a business licence or business licence renewal.
- 2.4 “Business” includes business, trade, profession, industry, occupation, employment, or calling and the providing of goods and services whether or not for profit and however organized or formed, including a co-operative or association of persons.
- 2.5 “Business Location” means the physical location or address where the business accounting functions reside, including but not limited to a head office, home office or store but not including a post office box.
- 2.6 “CAO” means the Chief Administrative Officer for the City or their designate.
- 2.7 “Carry On” means carry on, operate, perform, keep, hold, occupy, deal in or use, whether as principal, agent, contractor or sub-contractor.
- 2.8 “Charitable” or Non-Profit Organization means a person, association of persons, society or a corporation, acting for charity or in the promotion of general social welfare which cannot at any time distribute any dividend or profit to its members and includes but is not limited to a religious group, society or organization; a

service club; a community, veterans' or youth organization; a social, sport or fraternal organization or club; an employer's or employee's organization.

- 2.9 "City" shall mean the City of Cold Lake.
- 2.10 "Cold Lake Trading Area" means the area herein defined as follows and shown as Schedule "B" of this bylaw:
- 2.10.1 "East Boundary" is the Alberta and Saskatchewan Provincial Border;
 - 2.10.2 "North Boundary" is the area between the Northeast corner of Section 36-T65-R1-W4, and westerly to the Northwest corner of Section 31-T65-R5-W4;
 - 2.10.3 "West Boundary" is the area between the Northwest corner of Section 31-T65-R5-W4 southerly to the Southwest corner of Section 6-T64-R5-W4, thence easterly to the Northwest corner of Section 34-T63-R4-W4, thence easterly to the West boundary of the Cold Lake Indian Reserve #149B, thence southerly to the Southwest corner of Section 3-T59-R3-W4;
 - 2.10.4 "South Boundary" is the area between the Southwest corner of Section 3-T59-R3-W4 due east of the Alberta and Saskatchewan provincial border;
- 2.11 "Commercial – Type 1" shall mean any business which is carried on at a business location which the licensee either owns or rents and is assessed on the City assessment roll as non-residential.
- 2.12 "Council" shall mean the Municipal Council of the City of Cold Lake.
- 2.13 "Direct Sellers" means any person who, whether as principal or agent: and without restricting the generality of the foregoing shall include Hawkers and Peddlers:
- 2.13.1 goes from place to place selling or offering for sale any merchandise or service, or both, to any person, and who is not a wholesale or retail dealer in such merchandise or service;
 - 2.13.2 offers or exposes for sale to any person by means of samples, patterns, cuts or blueprints, merchandise or a service, or both; or;
 - 2.13.3 sells merchandise or a service, or both, elsewhere other than at a building that is their permanent place of business including, but not limited to, a customer's place of residence.
- 2.14 "Dwelling" means a building or a portion of a building containing one or more habitable rooms that constitute a self-contained living accommodation unit having sleeping, cooking, and toilet facilities and intended as a permanent residence.
- 2.15 "Fee" means licence fees for use with this bylaw.
- 2.16 "Garage or Yard Sale" means the informal sale of miscellaneous household goods by a private individual from a dwelling in a residential land use district.
- 2.17 "Licence" means a licence granted by the City of Cold Lake entitling the person to whom it is granted to carry on a business therein specified in the City of Cold Lake.
- 2.18 "Licensee" means a person holding a valid and subsisting licence issued pursuant to the provisions of this bylaw.
- 2.19 "Non Assessed – Type 3a" shall mean any business which is carried on within the corporate limits of the City, and for which the business location is located outside of the City but within the Cold Lake Trading Area as outlined in Schedule "B", including without limitation out-of-town contractors and direct sellers.

- 2.20 “Non Assessed – Type 3b” shall mean any business which is carried on within the corporate limits of the City, and for which the business location is located outside of the Cold Lake Trading Area as outlined in Schedule “B”, including without limitation out-of-town contractors and direct sellers.
- 2.21 “Peace Officer” shall mean any member of the Royal Canadian Mounted Police, a Special Constable, or Bylaw Enforcement Officer so appointed by the Council.
- 2.22 “Person” means a natural person or a body corporate and includes a partnership, group of persons acting in concert or an association unless the context explicitly or by necessary implication otherwise requires.
- 2.23 “Premises” means either land or a building located within the corporate boundaries of the City which is shown on the assessment roll of the City.
- 2.24 “Residential – Type 2” means a business which is carried on at, or from, a business location which is the licensee’s normal place of residence, where the licensee is either the owner or a tenant and which:
- 2.24.1 is assessed on the City assessment roll as residential; or
- 2.24.2 is located within the boundaries of 4 Wing, and is carried on within the City.
- 2.25 “Shall” means mandatory compliance with the terms of this bylaw.
- 2.26 “Show” means a circus, carnival, midway, rodeo, auction, fair, market, trade show, theatrical or any other exhibition, event or display similar to the foregoing.
- 2.27 “Transaction Location” means the physical or conceptual location where the offer and acceptance of goods and/or services takes place.

SECTION 3 – AUTHORITY

- 3.1 The CAO, or their designate, shall have the authority to carry out the terms of this bylaw. The powers and duties under this bylaw are:
- 3.1.1 to receive and process all applications for licences;
- 3.1.2 to collect business licence fees pursuant to Schedule “A” of this bylaw;
- 3.1.3 to conduct inspections of business premises where necessary;
- 3.1.4 to refuse or grant business licences in accordance with this bylaw;
- 3.1.5 to suspend or revoke business licences when deemed appropriate and necessary;
- 3.1.6 to amend business licences when necessary.

SECTION 4 – NECESSITY FOR LICENCE

- 4.1 No person shall carry on a business in the City without having first obtained a licence in accordance with this bylaw, unless specifically exempted by provincial or federal legislation, or Section 8 of this bylaw.
- 4.2 Proof that the business has been advertised is sufficient to establish that a person is engaged in or operates the business, in accordance with Section 564 of the Act.
- 4.3 One transaction or offer to transact shall be deemed to be evidence that a business is being carried on.
- 4.4 A person owning and/or operating two or more businesses in separate business locations shall obtain a separate licence for each business location.
- 4.5 Where more than one business is conducted from a single business location, the City may require a separate business licence for each business if the CAO, or

their designate, deems that different individuals or corporations operate the businesses or the businesses financially operate separately.

- 4.6 No person shall allow or permit any employee, representative or agent to carry on business on their behalf in the City until such a person has obtained a licence in accordance with this bylaw.

SECTION 5 – LICENCE APPLICATION

- 5.1 Any person who intends to carry on a business in the City shall complete, in full, the necessary application form as provided by the City and provide any necessary supporting documentation.
- 5.2 If the business to be licensed requires a provincial licence, the applicant shall provide said licence or a reasonable facsimile acceptable to the City.
- 5.3 The applicant shall provide any name(s) by which the business is known, operating, or doing business as, on the application form.
- 5.4 Any principal contractor shall provide a written list of all other contractors and/or subcontractors, trades and sub-trades that are or will be in their employ within the boundaries of the City and shall ensure all listed persons are duly licensed in accordance with this bylaw.
- 5.5 A person hosting a show such as a trade show, market, or fair is required to provide a list of all participants to the satisfaction of the City. The host shall purchase one licence which shall duly license all listed participants. The fee type shall be determined by the transaction location of the show.
- 5.6 Any person providing false or untrue information on such application form shall be guilty of an offence.

SECTION 6 – DECISION

- 6.1 All licences required under this bylaw shall be issued under the authority of the CAO, or their designate.
- 6.2 Subject to the provisions of this bylaw, upon receipt of an application for a business licence the CAO, or their designate, may grant a business licence or may refuse a business licence if in their opinion there are just and reasonable grounds for the refusal of the application.
- 6.3 If a licence is refused, the applicant may appeal the decision to Council in accordance with Section 14 of this bylaw.

SECTION 7 – CONDITIONS OF A LICENCE

- 7.1 No licence shall be granted until such time as the applicant has:
- 7.1.1 submitted in full, the necessary fee as described in Schedule “A”;
 - 7.1.2 obtained a valid Provincial or Federal Licence for the business where required by law;
 - 7.1.3 obtained a current and passing public health inspection for the business where required by law.
- 7.2 No business licence shall be granted until such time as the applicant or property owner has obtained a valid Development Permit where required by the City’s Land Use Bylaw.

SECTION 8 – LICENCE RENEWAL

- 8.1 A licensee having held a business licence in the previous year may, at the discretion of the CAO, or their designate, renew their licence by paying the fee as described in Schedule “A”.
- 8.2 No person shall carry on a business where a previous Business Licence issued pursuant to this bylaw has expired until such licence has been renewed.
- 8.3 Where a business has not paid the fee to renew their licence for the following calendar year, on or before December 31st, the renewal fee shall be subject to the late payment penalty specified in Schedule “A”. The late payment penalty shall be owing in addition to the License fee described in Schedule “A”.

*Amended by Bylaw 780-PL-23
March 14, 2023*

SECTION 9 – EXEMPTIONS

- 9.1 Any exemption under this bylaw solely provides exemption from the necessity of a licence, and does not extend to the necessity for obtaining a Development Permit where required under the City’s Land Use Bylaw nor from complying with any other federal, provincial, or municipal act, statute, bylaw, or regulation.
- 9.2 Notwithstanding other sections of this bylaw, the following organizations or business activities are hereby exempted from applying for and obtaining a business licence, excluding the licensing of a show. All listed herein may be required to submit information for administrative purposes, at the direction and discretion of the CAO, or their designate.
 - 9.2.1 The delivery of goods, wares, merchandise, but not including installation, construction, or any other such services, purchased outside of the corporate limits of the City provided that the contract to purchase such goods, wares, merchandise, or delivery was not made within the corporate limits of the City.
 - 9.2.2 The distributing of free information in the form of magazines, flyers, pamphlets, newspapers, business cards and similar media.
 - 9.2.3 The business or practice of a profession, trade or calling which, by the laws of the Province of Alberta, a municipality is not empowered to licence to carry on within the municipality, including without limitation those listed in Schedule “C” of this bylaw. It is the responsibility of the person claiming an exemption from the requirements of this bylaw to provide proof of such exemption to the satisfaction of the CAO, or their designate.
 - 9.2.4 Any Municipal, Provincial, or Federal Government or Government Agency;
 - 9.2.5 A charitable organization or professional fund raiser in accordance with an authorization or exemption given under the Charitable Fund-raising Act.
 - 9.2.6 A nonprofit organization including without limitation bona fide religious groups.
 - 9.2.7 A babysitting service excluding those requiring a provincial licence as Child Care Facilities regulated by the *Child Care Licensing Act*, Statutes of Alberta 2007 Chapter C-10.5
 - 9.2.8 A garage or yard sale which is held for a maximum of three (3) consecutive days and up to three (3) times per calendar year at a single dwelling.
- 9.3 Charitable or nonprofit organizations must inform the City prior to commencing any fundraising activities.
- 9.4 If an exempted organization or business requests a business licence from the City, the applicant shall pay the appropriate fee, as determined by the licence type, in full.

SECTION 10 - OBLIGATIONS OF LICENSEE

- 10.1 Every licensee shall prominently display the licence and produce the licence for inspection immediately when required to do so by the CAO, or their designate, any peace officer, or any person duly authorized by the Council.
- 10.2 For businesses which are not carried on at a fixed business location, the licence shall be:
 - 10.2.1 carried on the person of the licensee; or
 - 10.2.2 carried in or on the vehicle or apparatus from which the business is conducted; and
 - 10.2.3 shown to the CAO, or their designate, or members of the public upon request.
- 10.3 The licensee shall complete the necessary form for any change in the:
 - 10.3.1 description or fundamental type of business being carried on;
 - 10.3.2 business location;
 - 10.3.3 name of the business;
 - 10.3.4 contact information applicable to the business.
- 10.4 Subject to Section 10.3, the business location shall be designated on the licence so issued, and thereafter the business shall be conducted at such address and not elsewhere, unless amended in accordance with Section 10.3.
- 10.5 If any licensee fails to notify the City of any changes as described in Section 10.3, the licensee shall be guilty of an offence under this bylaw.

SECTION 11 – FEES

- 11.1 Business licence fees shall be determined in accordance with Schedule “A” of this bylaw.
- 11.2 Fees for a new business licence may be reduced on a quarterly basis, as set out in Schedule “A”. Business licence renewals are not eligible for such fee reductions.
- 11.3 All business licence fees are non-refundable.
- 11.4 If any licensee requires an existing licence to be reprinted, they shall pay the associated fee in full as outlined in Schedule “A”.

SECTION 12 – DURATION OF LICENCE

- 12.1 A licence issued hereunder shall commence on the date of issue and expire on the expiry date shown on the licence, which shall be December 31st at midnight for all licences excluding daily, weekly, and seasonal licences.

SECTION 13 – REFUSAL, SUSPENSION, AND REVOCATION

- 13.1 The CAO, or their designate, may refuse to issue or renew a licence, or may suspend or revoke a licence for the following reasons:
 - 13.1.1 The applicant or licensee does not or no longer meets the requirements of this bylaw with respect to the licence applied for or held;
 - 13.1.2 The applicant or licensee, or any of its officers or employees:
 - 13.1.2.1 furnishes false information or misrepresents any fact or circumstance to the CAO, their designate, or a peace officer;
 - 13.1.2.2 has, in the opinion of the CAO, or their designate, based on reasonable grounds, contravened this Bylaw whether or not the contravention has been prosecuted;
 - 13.1.2.3 is found to be in contravention of any federal, provincial, or municipal act, statute, bylaw, or regulation.

- 13.1.2.4 fails to pay any fee or outstanding fine required by this Bylaw or is otherwise indebted to the City, unless satisfactory arrangements are made with the City which are approved by the CAO; or
 - 13.1.2.5 In the opinion of the CAO, or their designate, based on reasonable grounds, it is in the public interest to do so.
- 13.2 Upon suspension or revocation of a licence, the City shall notify the licensee thereof:
 - 13.2.1 by delivering a notice to them personally; or
 - 13.2.2 by mailing a registered letter to the place of business or residence as shown on the licence, which shall be deemed to have been received seven (7) days after the date of mailing.
- 13.3 Immediately following receipt of notification of suspension or revocation the business shall cease carrying on until all conditions of the Council, the CAO or their designate, and this bylaw are met.

SECTION 14 – APPEAL PROCEDURE

- 14.1 Any applicant who has been refused or any person who has had their licence suspended or revoked may appeal to the Council.
- 14.2 Any such appeal shall be in writing and shall be submitted to the CAO within thirty (30) days of the date on the notification of refusal or revocation.
- 14.3 Council shall conduct a hearing within twenty-one (21) calendar days following the receipt date of the written notice of appeal.
- 14.4 At the hearing of the appeal the Council may review the written submission of the appellant, the CAO or designate and of any other person who may, at the discretion of Council, make verbal submissions.
- 14.5 After hearing the evidence submitted, the Council may confirm such refusal, suspension or revocation, or may direct that the licence be issued or cease the suspension or revocation, either conditionally or unconditionally, as deemed in the public interest. The decision of Council is final.

SECTION 15 – INSPECTIONS

- 15.1 Where a business involves the occupation of a specific building or a specific location and such business is reasonably believed to require a licence, the CAO, their designate or any other authorized person may upon giving reasonable notice inspect the building or location for any purpose under this bylaw.
- 15.2 Any person who refuses an inspection which is in accordance with Section 15.1 shall be guilty of an offence.

SECTION 16 – PENALTY

- 16.1 Any person contravening any of the provisions of this bylaw is guilty of an offence and is liable on conviction to a fine in accordance with Section 566 of the Act. In the event such person is a partnership; each or any partner may be liable to the penalty aforesaid.
- 16.2 Notwithstanding Section 16.1, where any provision of this bylaw has been deemed to be contravened, the bylaw enforcement officer may issue a voluntary payment violation ticket or tag for that contravention. The accused may avoid appearing in court to answer the said charge by submitting the voluntary payment as indicated on the violation ticket in the amount indicated within Schedule “D”.

- 16.3 If the offence is for carrying on a business without a valid and subsisting licence, in addition to the penalty imposed, such person shall also be required to obtain a business licence in accordance with this bylaw and pay the appropriate licence fee.

SECTION 17 – GENERAL

- 17.1 Any licence issued hereunder is non-transferable. Under the circumstances of transference of a business from one person to another, a new licence application shall be required.
- 17.2 A licence issued hereunder is not a representation to the licensee that the business complies with the requirements of any bylaw or enactment.
- 17.3 It is the intention of the Council of the City of Cold Lake that each separate provision of this bylaw shall be deemed independent of all other provisions and it is further the intention of the Council that if any provision of the bylaw be declared invalid for any reason by a Court of competent jurisdiction, then all other provisions of the bylaw shall remain valid and enforceable.

SECTION 18 – ENACTMENT/REPEAL

- 18.1 This bylaw shall come into full force and effect immediately upon the date of its final passing.
- 18.2 Bylaw 196-PL-05 “Business Licence Bylaw”, and its attached schedules are hereby repealed.
- 18.3 Schedules “A”, “B”, and “C” shall form a part of this bylaw.

FIRST READING passed in open Council duly assembled in the City of Cold Lake, in the Province of Alberta, this 11th day of August, A.D. 2020, on motion by Councillor Lefebvre.

**CARRIED
UNANIMOUSLY**

SECOND READING passed in open Council duly assembled in the City of Cold Lake, in the Province of Alberta, this 8th day of September, A.D. 2020, on motion by Councillor Vining.

**CARRIED
UNANIMOUSLY**

THIRD AND FINAL READING passed in open Council duly assembled in the City of Cold Lake, in the Province of Alberta, this 8th day of September, A.D. 2020, on motion by Councillor Buckle.

**CARRIED
UNANIMOUSLY**

Executed this 8th day of September, 2020.

CITY OF COLD LAKE

MAYOR

CHIEF ADMINISTRATIVE OFFICER

SCHEDULE “A”

The Business Licence Bylaw requires that the applicant pay a licence fee to carry on a business within the corporate limits of the City. The following fees are deemed to be the licence fees in accordance with this bylaw:

Business License Fees for the 2023 Business Licenses

Type	Annual Fee	After April 1st	After July 1st	After October 1st	Weekly Fee	Daily Fee	Reprint Fee
Commercial – Type 1	\$75	\$65	\$55	\$50	\$25	\$10	\$20
Residential – Type 2	\$150	\$125	\$100	\$75	\$50	\$10	\$20
Non Assessed – Type 3a	\$200	\$175	\$150	\$125	\$75	\$50	\$20
Non Assessed – Type 3b	\$500	\$470	\$440	\$400	\$250	\$150	\$20

Business Licenses Fees commencing for the 2024 Business Licenses

Type	Annual Fee	After April 1st	After July 1st	After October 1st	Weekly Fee	Daily Fee	Reprint Fee
Commercial – Type 1	\$100	\$85	\$70	\$60	\$35	\$20	\$20
Residential – Type 2	\$150	\$125	\$100	\$75	\$50	\$10	\$20
Non Assessed – Type 3a	\$200	\$175	\$150	\$125	\$75	\$50	\$20
Non Assessed – Type 3b	\$500	\$470	\$440	\$400	\$250	\$150	\$20

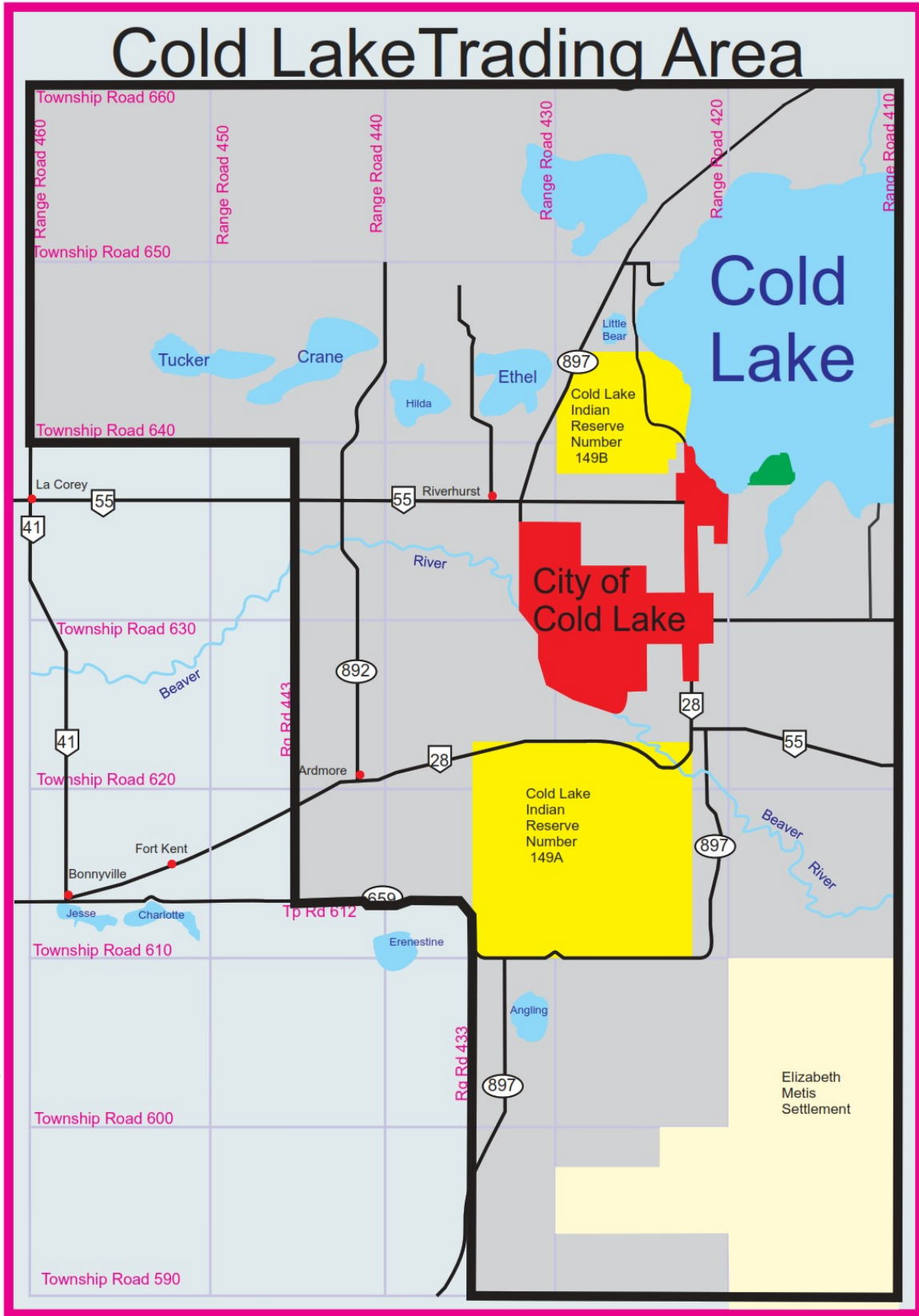
* Fees specified in this table shall apply to all new or renewed licences issued starting with the 2024 licence year, and continuing for subsequent years thereafter.

Business License Renewal Late Payment Penalty

Section No.	Description	Penalty
8.3	Licence Renewal After January 1st	\$15
8.3	Licence Renewal After February 1st	\$30
8.3	Licence Renewal After March 1st	\$45
8.3	Licence Renewal After April 1st	\$70
8.3	Licence Renewal After May 1st	\$100

*Amended by Bylaw 780-PL-23
March 14, 2023*

SCHEDULE "B"



SCHEDULE “C”

Certain statutes of the Province of Alberta prohibit a municipality from requiring certain professions to obtain a licence to carry on a business, including without limitation the following professions. The exemption from obtaining a business licence does not apply to other municipal, provincial, or federal regulations, statutes, or laws, or acts, including the requirement to obtain a Development Permit where required under the City’s Land Use Bylaw.

Profession	Statute
Agrologist	Agrology Profession Act, S.A. 2005, c. A-13.5, s. 89
Alberta Shorthand Reporters	Professional and Occupational Associations Registration Act, R.S.A. 2000, c. P-26, s. 40
Architect	Architects Act, R.S.A. 2000, c. A-44, s. 67
Barrister & Solicitor	Legal Profession Act, R.S.A. 2000, c. L-8, s. 103
Certified General Accountants	Regulated Accounting Profession Act, R.S.A. 2000, c. R-12, s. 134
Certified Management Accountants	Regulated Accounting Profession Act, R.S.A. 2000, c. R-12, s. 134
Certified Management Consultants	Professional and Occupational Associations Registration Act, R.S.A. 2000, c. P-26, s. 40
Chartered Accountants	Regulated Accounting Profession Act, R.S.A. 2000, c. R-12, s. 134
Chiropractor	Health Professions Act, R.S.A. 2000, c. H-7, s. 101
Combined Laboratory and X-ray Technologist	Health Professions Act, R.S.A. 2000, c. H-7, s. 101
Dental Assistant	Health Professions Act, R.S.A. 2000, c. H-7, s. 101
Dental Hygienist	Health Professions Act, R.S.A. 2000, c. H-7, s. 101
Dental Surgeon	Health Professions Act, R.S.A. 2000, c. H-7, s. 101
Dental Technologist	Health Professions Act, R.S.A. 2000, c. H-7, s. 101
Dentist	Health Professions Act, R.S.A. 2000, c. H-7, s. 101
Denturist	Health Professions Act, R.S.A. 2000, c. H-7, s. 101
Engineer	Engineering and Geoscience Professions Act, R.S.A. 2000, c. E-11, s. 79
Engineer-in-training	Engineering and Geoscience Professions Act, R.S.A. 2000, c. E-11, s. 79
Geoscientist	Engineering and Geoscience Professions Act, R.S.A. 2000, c. E-11, s. 79
Geoscientist-in-training	Engineering and Geoscience Professions Act, R.S.A. 2000, c. E-11, s. 79
Hearing Aid Practitioner	Health Professions Act, R.S.A. 2000, c. H-7, s.

	101
Human Ecologist and Home Economist	Professional and Occupational Associations Registration Act, R.S.A. 2000, c. P-26, s. 40
Information Systems Professional	Professional and Occupational Associations Registration Act, R.S.A. 2000, c. P-26, s. 40
Insurance Agents and Adjusters	Insurance Act, R.S.A. 2000, c.1-3, s. 59
Land Surveyor	Land Surveyors Act, R.S.A. 2000, c. L-3, s. 68
Landscape Architects	Professional and Occupational Associations Registration Act, R.S.A. 2000, c. P-26, s. 40
Licensed Practical Nurse	Health Professions Act, R.S.A. 2000, c. H-7, s. 101
Local Government Managers	Professional and Occupational Associations Registration Act, R.S.A. 2000, c. P-26, s. 40
Medical Diagnostic and Therapeutic Technologist	Health Professions Act, R.S.A. 2000, c. H-7, s. 101
Medical Laboratory Technologist	Health Professions Act, R.S.A. 2000, c. H-7, s. 101
Municipal Assessor	Professional and Occupational Associations Registration Act, R.S.A. 2000, c. P-26, s. 40
Naturopath	Health Professions Act, R.S.A. 2000, c. H-7, s. 101
Occupational Therapist	Health Professions Act, R.S.A. 2000, c. H-7, s. 101
Optician	Health Professions Act, R.S.A. 2000, c. H-7, s. 101
Optometrist	Health Professions Act, R.S.A. 2000, c. H-7, s. 101
Paramedic	Health Professions Act, R.S.A. 2000, c. H-7, s. 101
Pharmacists and Pharmacy Technician	Health Professions Act, R.S.A. 2000, c. H-7, s. 101
Physical Therapist	Health Professions Act, R.S.A. 2000, c. H-7, s. 101
Physicians, Surgeons and Osteopaths	Health Professions Act, R.S.A. 2000, c. H-7, s. 101
Podiatrist	Health Professions Act, R.S.A. 2000, c. H-7, s. 101
Professional Biologists	Professional and Occupational Associations Registration Act, R.S.A. 2000, c. P-26, s. 40
Professional Chemists	Professional and Occupational Associations Registration Act, R.S.A. 2000, c. P-26, s. 40
Professional Electrical Contractors and Master Electricians	Professional and Occupational Associations Registration Act, R.S.A. 2000, c. P-26, s. 40
Professional Planner	Professional and Occupational Associations Registration Act, R.S.A. 2000, c. P-26, s. 40
Professional Technologist	Engineering and Geoscience Professions Act, R.S.A. 2000, c. E-11, s. 79
Psychologist	Health Professions Act, R.S.A. 2000, c. H-7, s. 101
Registered Dietitians and Registered	Health Professions Act, R.S.A. 2000, c. H-7, s.

Nutritionists	101
Registered Nurse	Health Professions Act, R.S.A. 2000, c. H-7, s. 101
Registered Professional Forest Technologists	Regulated Forestry Profession Act, R.S.A. 2000, c. R-13, s. 86
Registered Professional Foresters	Regulated Forestry Profession Act, R.S.A. 2000, c. R-13, s. 86
Registered Psychiatric and Mental Deficiency Nurse	Health Professions Act, R.S.A. 2000, c. H-7, s. 101
Respiratory Therapist	Health Professions Act, R.S.A. 2000, c. H-7, s. 101
School Business Officials	Professional and Occupational Associations Registration Act, R.S.A. 2000, c. P-26, s. 40
Social Workers	Health Professions Act, R.S.A. 2000, c. H-7, s. 101
Speech-Language Pathologist and Audiologists	Health Professions Act, R.S.A. 2000, c. H-7, s. 101
Student-at-Law	Legal Profession Act, R.S.A. 2000, c. L-8, s. 103
Supply Chain Management	Professional and Occupational Associations Registration Act, R.S.A. 2000, c. P-26, s. 40
Veterinarian	Veterinary Profession Act, R.S.A. 2000, c. V-2, s. 64
Veterinary Student	Veterinary Profession Act, R.S.A. 2000, c. V-2, s. 64

SCHEDULE “D”

Section No.	Description	Fine Amount
4.1	Carry on Business Without Business Licence	\$550.00
5.6	Provide False or Untrue Information on Licence Application	\$150.00
8.2	Carry on Business With Expired Licence	\$500.00
10.1	Fail to Display Licence or Fail to Produce License for Inspection	\$200.00
10.4	Carry On Business at a Location Other Than the Location Indicated on the Business Licence	\$200.00
10.5	Fail to Notify City of Changes to Licence Information	\$150.00
15.2	Refuse an Inspection	\$200.00

Amended April 26, 2022 Bylaw No. 742-PL-22

Second Offence within a calendar year: Double Fine Amount

Third and subsequent offences within a calendar year: Triple Fine Amount

*Where listed fines conflict with those fines set out in applicable Provincial Acts or Regulations, the fines specified in those Acts or Regulations shall apply.